

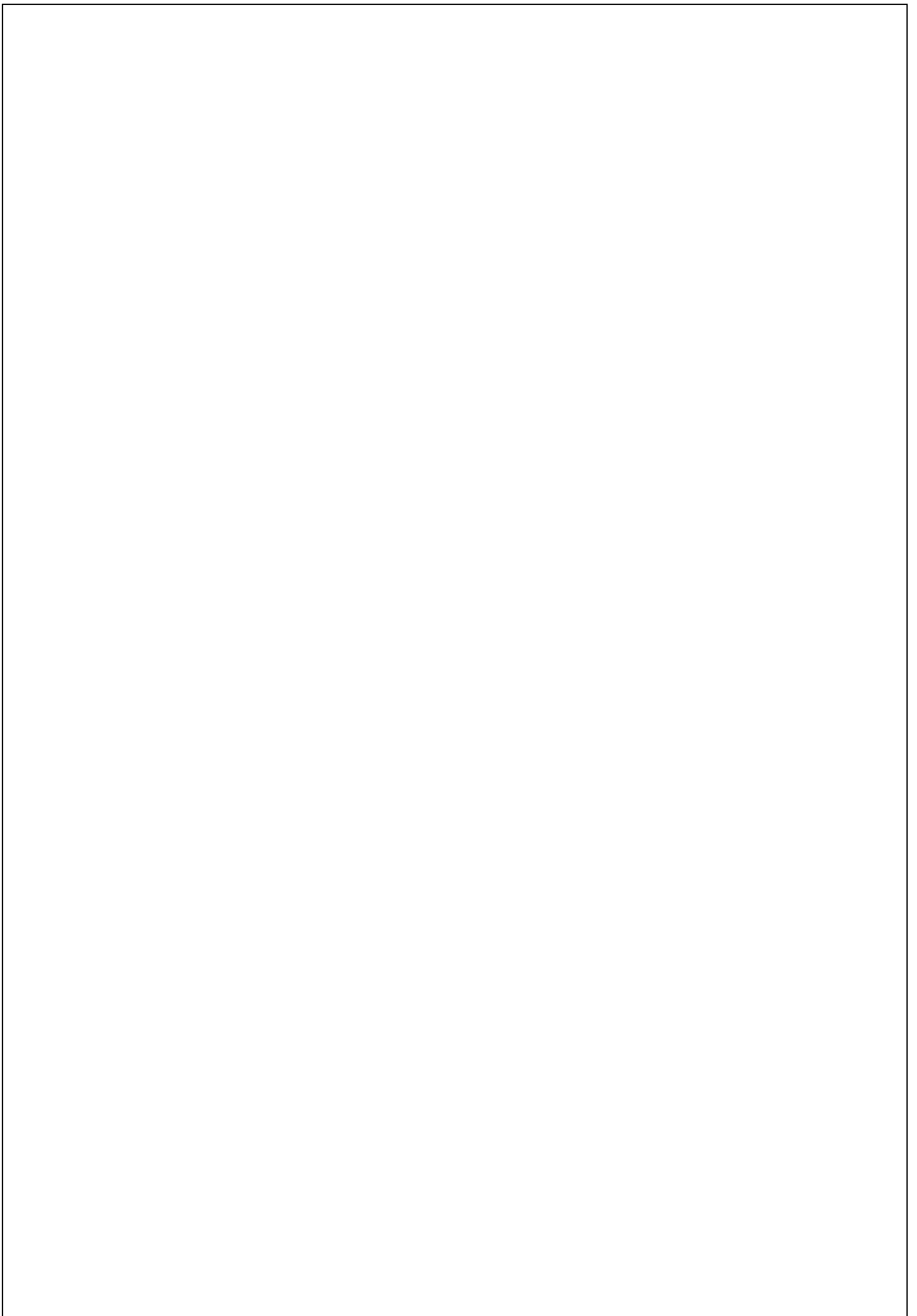
**FINAL EVALUATION REPORT**  
**OF**  
**KAITATAKI A ROHE CONTRACT FOR SERVICES**  
**BY**

**TE HUA RANGATAHI TRUST**  
*Nurturing Our Youth*

**30 JUNE 2009**

**TO**  
**TE PUNI KOKIRI**  
**LOWER HUTT**

**Attention: Joanne Parekura-Tarau**



To: Te Puni Kokiri:

Date: 30 June 2009

The Trust has had a very busy year with Trustees being heavily involved in both in ensuring effective governance and management as well as the voluntary delivery of programmes. In order for the Trust to sustain the quality of its programmes, it must secure resourcing to implement the programmes.

The KaR position was instrumental to the Trust in establishing good governance, management and financial accountability, securing an office at Naenae College, promoting the work of the Trust in the local community and providing administration support for the delivery of our agreed programmes.

The Trust is in a position to demonstrate to funding agencies its ability to deliver quality programmes and the appropriate management to support accountability.

Finally, this evaluation report provides a list of priorities for the Trust for 2009/2010.

#### **1. Strengthen Infrastructure Requirements**

1.1 The KaR position has been critical for the Trust in establishing appropriate governance and management policies, procedures and processes relevant to the work of Te Hua Rangatahi Trust. An Operational Manual has been developed that will guide the operations and management of the Trust and will require regular review in line with any future policies and procedures adopted by the trustees. The Trust has established good financial accounting systems in line with the charitable nature of the Trust and has received unqualified audits for the past three financial years. All taxation and ACC requirements have been met and regular monthly financial reports provided to the Trustees.

1.2 Two planning and evaluation workshops were facilitated for trustees during 2008/09 financial year on both the infrastructure and the Trust's operations. This resulted in the development of an Annual Plan for 2009/10 that would measure both its performance and the implementation of agreed projects.

**Further evaluation workshops are planned for the Trust in order to evaluate governance and management as well as the viable implementation of its programmes/projects.**

1.3 As outlined in 1.1, the KaR contract enabled the development of a comprehensive Operational Plan that have been invaluable in clarifying the role of the Trustees, the

decision-making of the Trust and ensuring transparency and accountability. These policies and procedures will be reviewed on a regular basis.

**The Trust has been fortunate to have had the KaR position to implement the appropriate policies and procedures for the trust. The trustees consider that a fulltime Trust Manager position is crucial for the Trust's effective operation and securing funding for this position will be a priority for 2009/2010.**

1.4 Our key personnel for the past 12 months have been our trustees who have contributed a considerable amount of time delivering several programmes voluntarily for our youth during school, after school and during weekends for the past 12 months. To date, over 400 youth have been involved in the programmes or initiatives provided by the Trust. During 2008/09 Financial Year, the Trust implemented the following programmes:

(a) 2008/09 Midvalley Athletic season – all coaching and administration was undertaken on a voluntary basis. The success of the club is reflected both in the registrations and the fact that we have athletes from as far as Eastbourne, Petone and Wainuiomata affiliated to our Club. Athletic coaching is being provided to athletes from at least 7 different primary/intermediate schools and five colleges including Naenae, Taita, St Patricks Silverstream, Hutt International Boys and Hutt Valley High School, with placings being reflected at the Regional Secondary Schools, Secondary Schools National Athletic meets, Interprovincials and the Colgate Games. Although the Midvalley Athletic Club was only established in 2006, we have established a good reputation in athletics and for our contribution to other sport.

(b) Te Rau Taiohi Performing Arts and Tikanga Programme – The Trust received a total of \$12,000 towards the implementation of its 12 month programme. This programme has operated fulltime (after school and on weekends) with outstanding performances at Wellington regionals, Te Matatini national festival and the Tuhoe Ahurei festival. The youth, aged from 14 to 25 years travel from as far as Wainuiomata, Porirua, Wellington and Upper Hutt to participate. It is fair to say that the achievements to date reflect the quality of the tutoring, the choreography, writing original compositions and most importantly increasing the knowledge of our rangatahi of tikanga, kawa, matauranga and important values of manaakitanga and aroha. Over 80 youth have been tutored by Te Teira Davis and Rahera Davies over the past 12 months at no less that 12 wananga. The cost of wananga were met by the rangatahi and their whanau.

Our tutors are currently tutoring Te Whanau Tahī who will participate at the Secondary Schools Regional Competition to be held on 31 July in Lower Hutt.

(c) Rugby – Three of our trustees are involved in coaching rugby both at Secondary School College level and as coaches for the Under 13 Premier 1 grade for the Hutt Valley Junior Representative Rugby Association. Again this work is being undertaken

to encourage and support many of our rangatahi to develop their potential through sports.

- (d) The Trust entered two youth teams into the local senior mens social grade touch tournament. We received good support each week for our teams. Several team members were selected for regional representative teams.

**The success of these programmes is evident in the positive attitude demonstrated by both our rangatahi and their whanau as well as their increased participation. It is imperative that Trust give priority to establishing sustainable options that include sustainable funding options and increasing whanau participation, to ensure the successful continuation of the programmes.**

#### **Implement the Strategic Plan for Te Hua Rangatahi Trust**

- 2.1 Two key projects, Te Rau Taiohi and Midvalley Athletics were implemented according to plan and have exceeded the expectations in terms of outcomes.

**A full evaluation of both projects will be completed for the MVAC in September at the AGM and Te Rau Taiohi at the end of August 2009 after the Secondary Schools Regional competition.**

- 2.2 A template has been developed for use by the Trust to measure performance of both the operation of the Trust and the programmes it delivers for 2009/2010 financial year.

**Further refinement will take place at the Trustees meetings when discussing sustainable options for our programmes as well as at planned evaluation workshops to be held over the next 12 months.**

- 2.3 A template to report and measure organisational values has been developed and a facilitated evaluation will be undertaken on a six monthly basis by the Trustees.

**In 2009/2010, the Trust will have been in operation for 3 – 4 years and will be better placed to undertake a survey of our rangatahi and whanau on the programmes we have to offer. From the outset, the Trust has established fundamental values that we consider to be important and that establish our point of difference. These values include manaakitanga (fostering and nurturing people irrespective of their backgrounds) and whanaungatanga (establishing and maintaining important relationships with rangatahi, whanau and the community) and tikanga (teaching values that are respectful and appropriate). These values continue to underpin the delivery of all our programmes from athletics through to kapa haka.**

- 2.4 A revision of the objectives and outcomes of the Trust's Strategic Plan was completed in October 2008 and resulted in the first draft of the 2009/10 Annual Plan. The 2009/2010 Annual Plan links to the vision and the outcomes of the Trusts Strategic Plan.

**The Trust will develop a new Strategic Plan for 2011 onwards. The Trust considers that its programmes are conduits to improving the social wellbeing of our rangatahi and their whanau and our Strategic Plan and Trust Deed need to be revised to reflect this contribution.**

3 **Scope and Develop funding opportunities for the sustainability of the Trust's programme and initiatives:**

- 3.1 A Communications and Marketing Strategy was implemented for 2008/09 and was considered by the trustees to be successful given the limited resourcing, both human and financial, available for this work. As a result of the work and achievements of both Te Rau Taiohi and the Midvalley Athletic Club, additional promotional material has been developed to demonstrate achievements.

**The Communications and Marketing Strategy will be reviewed by the Trust at its next meeting in July 2009. The Trust will consider new and innovative opportunities to raise the profile of the Trust with the possibility of attracting funding for programmes. The Trust will host a dinner in August to promote the work of the trust and to extend its network particularly in the business/professional arena.**

- 3.2 A Funding Strategy working group will be convened in August 2009 to agree on priorities for 2009/2010.

**Lack of resourcing and time spent by trustees on delivering fulltime out of school programmes has impacted on the time trustees have available for additional working groups. The Trust will give priority to the Funding Strategy for 2009/2010.**

- 3.3 A funding application submitted to TPK to hold activities celebrating Matariki was approved.

**Three events were held and over 200 people participated. A full report will be provided to TPK in August 2009. Two additional funding applications will be made in August for funding for a youth worker and for athletics coaching.**

- 3.4 All relevant reporting has been provided for funding received.

4 **Strengthen stakeholder relationships to support the ongoing sustainability of**

### **Te Hua Rangatahi Trust**

- 4.1 Strengthening stakeholder relationships continues to be a key priority and is a role that is carried out by all trustees and our Trust Manager. The Trust is a member of the COSS and the Trust Manager regularly attends the monthly meetings. Further regular meetings over the past three months have been held with the Department of Internal Affairs, the Council of Social Services, WINZ, local primary schools, Naenae College, Hutt City Council and Team Naenae. These meetings are ongoing.

**Discussions are planned with Tamaiti Whangai to discuss how we can better utilise our resources in Naenae at the holiday programmes and with Naenae/Taita Colleges in regards to appropriate out of school programmes.**

- 4.2 As reported above, Te Rau Taiohi tutors have held more than 12 wananga as part of its implementation plan. The wananga have focused on performing arts and increasing the knowledge of te reo and tikanga for our rangatahi and extended whanau. Over 80 rangatahi have participated in these wananga.

**As a result of tutoring received through Te Rau Taiohi and increased knowledge and confidence, at least 6 team leaders are providing tuition at 3 local colleges for the secondary schools regional kapa haka competition in July 2009. This can be directly attributed to their involvement with Te Rau Taiohi.**

- 4.3 As mentioned earlier, the Trust has developed promotional material and plan to promote the work of the last 12 months at the Trust dinner in August 2009. The target audience are business and professional people who may wish to volunteer their services or time to the work of the Trust.

**The Trust has developed a good rapport with the Hutt News and has over the past 12 months, had several articles involving our rangatahi published. The Trust plan to submit more items on a regular basis particularly involving Midvalley Athletics and Te Rau Taiohi.**